

**WALLOWA COUNTY  
MAINTENANCE WORKER I**

**SUMMARY:**

This is an entry level maintenance classification within the Public Works Department. Incumbents perform general semi-skilled manual tasks related to road construction and maintenance. Responsible for the operation of medium road maintenance equipment. Performs moderately complex equipment operation duties for road, bridge, vegetation, sign making, and nuisance control. Performs other related duties as assigned.

**EXAMPLE OF ESSENTIAL DUTIES AND RESPONSIBILITIES:**

All of the following are to be performed while adhering to Wallowa County operational policies, safety rules, and procedures.

1. Performs heavy manual labor, including digging ditches, cleaning and installing culverts or drain tiles, cutting and chipping brush, removing obstacles from roadway and adjacent area, hand-loading and unloading all types of materials.
2. Acts as a flagger, controlling and directing traffic around hazards or crews in roadways; sets out temporary road signs, traffic cones, and barricades at work sites.
3. Operates cars, pickups, trucks (including commercial motor vehicles), forklifts, medium equipment and tools such as chain saws, jackhammers, weed eaters, grinding machines, pavement cutter, etc.
4. Performs tasks in preparing and repairing potholes and road surfaces, such as removing loose material, tacking or raking and shoveling materials.
5. May take part in chemical hazard clean-ups according to training given for incidents on roads and road related properties.
6. Operates pilot vehicles.
7. Works on brush removal crews; trims trees, shrubs, and other plants; chips and hauls brush and other debris.
8. Participates in snow and ice removal; loads and applies sand, gravel and deicer to roads; plows snow from road way; installs vehicle chains.
9. Operates loaders, tractors, mowers, sweepers, and related maintenance equipment. May perform supporting functions for heavy equipment operations.
10. Installs and maintains traffic signs, pavement markings, and traffic control devices.
11. May perform other duties as assigned.

**QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**EDUCATION and/or EXPERIENCE:**

High school diploma or equivalent and three months' experience in controlling or directing traffic at road construction sites or semi-skilled road maintenance work, construction work, or other closely related area.

**NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:**

- (A) Ability to perform heavy manual labor for extended periods of time in adverse weather conditions; operate simple machines and to understand and follow directions.
- (B) Ability to perform simple math functions.
- (C) Skill in effective oral communication, reading comprehension, basic computer operations, and

conflict resolution.

**SPECIAL REQUIREMENTS:**

Valid State of Oregon commercial driver's license (CDL), or ability to obtain one within 6 months of hire.  
Ability to pass a pre-employment drug screening.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in the work environment is usually moderate. Work is typically performed outside and exposure to any number of weather elements including extreme heat or cold, wind, rain, snow, and direct sun may be present at any time.