

WALLOWA COUNTY JOB POSTING 23-1222

Date: December 22, 2023

Position: 911 Communications Supervisor
Department: Sheriff's Office

Status: Full-Time position with excellent benefit package
One-year probationary period

Rate of Pay: \$57,783 Salaried
FLSA EXEMPT

Shift: Variable shifts to include on-call
40 hours per week

Closing Date: January 8, 2024, at 4:00pm or until filled

Qualifications:

- **Working Supervisor:** must have a minimum 4 years of dispatch experience with Intermediate Certification or the ability to obtain within a year. Four years of progressively responsible work-related experience which includes training, civil activities and supervisor experience OR a satisfactory equivalent combination of training.
- **Must possess Emergency Medical Dispatch certification.**
- **Must possess a Field Training and Evaluation Program (FTEP or CTEP) certification or an equivalent certification within 6 months.**
- **Must possess DPSST Advanced Telecommunications Certification within 4 years of hire, must attend Basic Supervision with 3 years, and Middle Management within 5 years.**
- **Must possess a Law Enforcement Data System (LEDS) inquiry/entry certification.**
- **Must Possess valid First Aid/CPR certification within 6 months.**
- **Excellent communication skills both verbal and written**
- **Ability to multi-task; to receive information and to distribute that information to the appropriate service responder at the same time.**

- **Ability to work with highly sensitive information and maintain confidentiality.**
- **Must be a team player, taking and receiving feedback effectively, taking the initiative, problem solve and motivate your team.**
- **Must meet the requirements of the job description.**
- **Must pass criminal history check, job related testing which includes split ear listening skills.**

Applications may be obtained from the Human Resource Department in Room 302 in the Court House.

Wallowa County is an EEOC with Veterans Preference