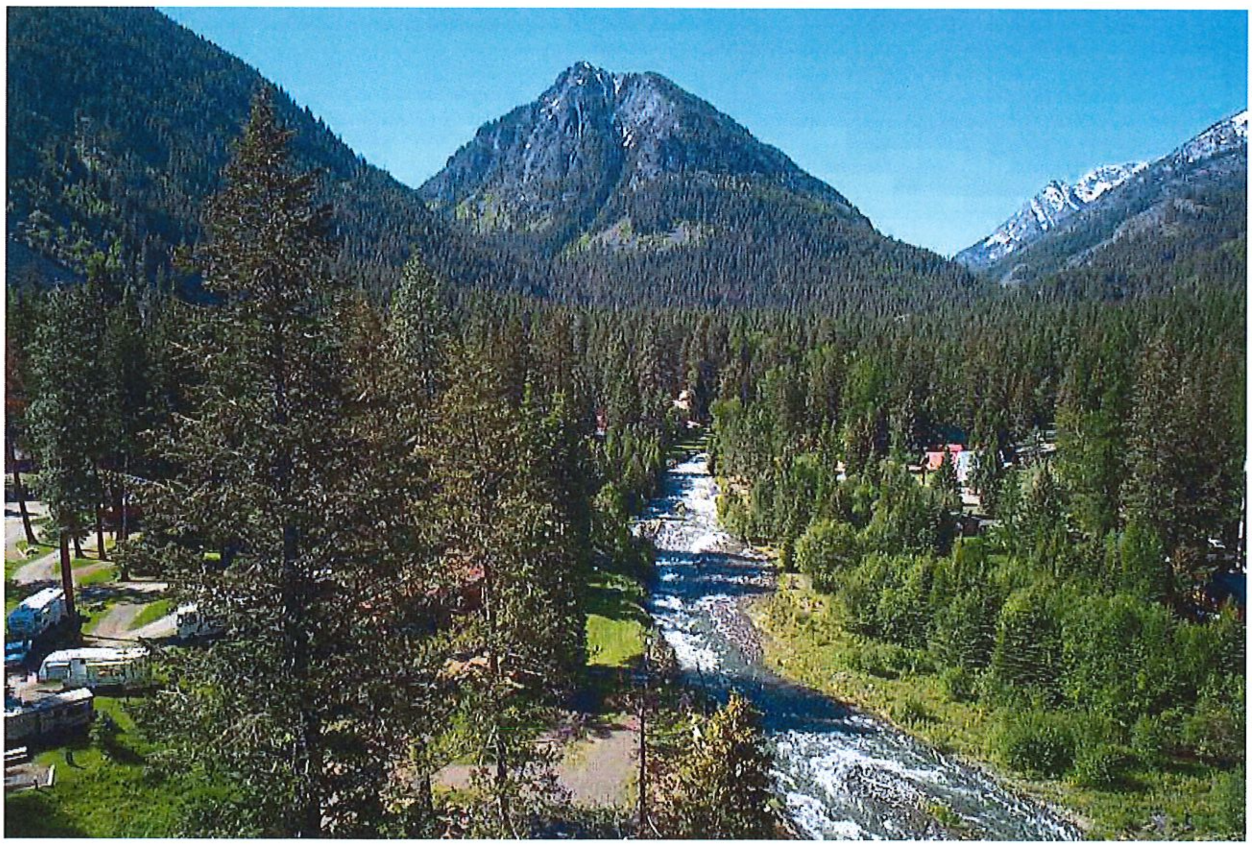
WALLOWA LAKE COUNTY SERVICE DISTRICT ADOPTED BUDGET



2023-2024

IN THE CIRCUIT COURT OF
THE STATE OF OREGON
FOR WALLOWA COUNTY

}AFFIDAVIT OF PUBLICATION
STATE OF OREGON
County of Wallowa} ss

I, Julie Ferdig being duly sworn, depose and say that I am the principal clerk of
the publisher of the Wallowa County Chieftain, a newspaper of general circulation, as defined by ORS 193.010 and 193.020;
that the

NOTICE OF BUDGET COMMITTEE MEETING A PUBLIC MEETING OF THE BUDGET COMMITTEE OF WALLOWA LAKE COUNTY SERVICE DISTRICT STATE OF OREGON TO DISCUSS THE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1 2023 WIL

a printed copy of which is hereto annexed; was published in the entire issue of said newspaper for 2 successive and consecutive issues in the following issues:

5/03/23, 5/10/23

Subscribed and sworn to before me on this 10th day of May, A.D. 2023

Julie Ferdig

Notary Public of Oregon

AdId: 376865
PO:
Tagline: NOTICE OF BUDGET COMMITTEE MEETING A pub

OFFICIAL STAMP
AMANDA TURKINGTON
NOTARY PUBLIC - OREGON
COMMISSION NO. 1020501
MY COMMISSION EXPIRES JANUARY 11, 2026

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of Wallowa Lake County Service District, State of Oregon, to discuss the budget for the fiscal year
beginning July 1, 2023 will be held at the Wallowa County Courthouse, 101 S. River Street, Enterprise, Oregon. The meeting will take place on the **15th day of May 2023 at 2:30pm**. The purpose of the meeting is to receive the budget message and to receive public comment.

A copy of the document may be inspected or obtained on or after May 15th , 2023 at the office of the Wallowa County Administrative Services Director at the above address between the hours of 8:30 am and 4:30 pm Monday thru Thursday.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at this meeting and discuss the proposed budget with the Budget Committee.

Legal No. 376865
Published: May 3, 10 2023

RESOLUTION ADOPTING BUDGET

BE IT RESOLVED that the Board of Commissioners of the State of Oregon for the County of Wallowa as the governing body of the Wallowa Lake County Service District hereby adopts the budget for fiscal year 2023-2024 in the total amount of $ 1,806,670 now on file in the office of the Wallowa County Board of Commissioners.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023 and for the purpose shown below are hereby appropriated as follows:

OPERATION & MAINTENANCE

Sewer Department		
Personnel Services	73,222	
Materials & Supplies	114,625	
Capital Outlay	64,333	
Transfer	40,000	
Operating Contingency	132,676	
Total Sewer Department		424,856
* Unappropriated Balance	0	
Water Department		
Personnel Services	73,222	
Materials & Supplies	134,350	
Capital Outlay	17,500	
Transfer to Sewer	18,144	
Transfer to Reserve Fund	20,000	
Operating Contingency	44,757	
Total Water Department		307,973
Total Operation & Maintenance		**732,829**

DEBT SERVICE

Transfer to Reserve Fund	400	
Total Debt Service		**400**

RESERVE FUND

Supplies & Services	200,000	
Capital Outlay	600,000	
Operating Contingency	273,441	
Total Reserve Fund		**1,073,441**

TOTAL BUDGET **$ 1,806,670**

DONE AND DATED this 29th day of June 2023

Wallowa County Board of Commissioners

John Hillock, Commissioner

Todd Nash, Commissioner

Susan Roberts, Commissioner

BUDGET DOCUMENT

YEAR 2023-2024

-- HISTORICAL DATA -- 2020-2021	2021-2022	ADOPTED 2022-2023	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
330,295	328,923	376,347	3-01-0101	BEGINNING FUND BALANCE	337,879	337,879	306,237
330,295	328,923	376,347	T O T A L	DEPT 100 R E V E N U E S	337,879	337,879	306,237

-- HISTORICAL DATA -- 2020-2021	2021-2022	ADOPTED 2022-2023	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
2,486	1,894	3,000	3-15-1510	INTEREST EARNED	7,200	7,200	7,200
178,775	203,025	205,000	3-20-2202	SEWER FEES BI-MONTHLY	226,164	226,164	226,164
3,025	----------	6,000	3-20-2204	PERMIT/CONNECTION FEES	3,000	3,000	3,000
18,144	18,144	18,144	3-50-5502	TRANSFER FROM WATER	18,144	18,144	18,144
339	130	300	3-60-6204	MISC REVENUE	300	300	300
202,769	223,193	232,444	T O T A L	DEPT 401 R E V E N U E S	254,808	254,808	254,808
				E X P E N S E S			
SALARIES & BENEFITS							
39,880	36,546	34,970	5-10-1001	PROJECT MANAGER 50%	36,082	36,082	36,082
7,496	7,251	12,650	5-10-1002	EXTRA HELP 50%	12,468	12,468	12,468
180	180	180	5-10-1102	CELL PHONE STIPEND	360	360	360
3,256	2,984	4,000	5-10-1301	FICA/MEDICARE	3,825	3,825	3,825
12,475	10,557	11,900	5-10-1302	HEALTH INSURANCE	12,305	12,305	12,305
3,188	2,924	3,100	5-10-1303	RETIREMENT	3,000	3,000	3,000
1,739	17	3,600	5-10-1305	WORKERS COMP	3,600	3,600	3,600
11	8	17	5-10-1306	LIFE INSURANCE	17	17	17
131	109	115	5-10-1307	LIFE FLIGHT	115	115	115
----------	----------	1,000	5-10-1309	UNEMPLOYMENT			
----------	----------	----------	5-10-1311	PAID LEAVE OREGON	150	150	150
1,470	1,300	1,300	5-10-1312	HSA CONTRUBUTION	1,300	1,300	1,300
----------	----------	2,025	5-10-1314	ONE-TIME BONUS			
69,826	61,876	74,857		TOTAL SALARIES & BENEFITS	73,222	73,222	73,222
.90	.75	.75		TOTAL FTE'S	.75	.75	.75
SUPPLIES & SERVICES							
1,168	1,309	1,500	5-20-2102	OFFICE SUPPLIES	1,500	1,500	1,500
387	2,651	5,000	5-20-2108	SUPPLIES	5,000	5,000	5,000
----------	----------	----------	5-20-2216	ROAD MAINTENANCE	500	500	500
813	483	1,000	5-20-2218	MATERIALS	1,000	1,000	1,000
1,174	1,224	1,800	5-20-2230	TESTING	1,800	1,800	1,800
1,658	794	6,000	5-20-2252	CHEMICALS	6,000	6,000	6,000
100	571	2,000	5-20-2402	TRAVEL/TRAINING/MEALS	2,000	2,000	2,000
3,047	4,513	5,000	5-20-2406	INS-LIAB/VEH/PROPERTY	5,500	5,500	5,500
1,088	----------	1,200	5-20-2426	CERTIFICATION	1,200	1,200	1,200
6,968	4,063	8,000	5-20-2458	UTILITIES	7,000	7,000	7,000
1,080	900	900	5-20-2468	COURTHOUSE OFFICE RENT	900	900	900
37,000	33,917	37,000	5-20-2474	CITY OF JOSEPH- USEAGE	37,000	37,000	37,000
3,126	5,851	7,500	5-20-2502	VEHICLE MAINT/FUEL 50%	7,500	7,500	7,500
247	22	1,000	5-20-2514	CONTRACTED SERVICES	1,000	1,000	1,000
----------	----------	1,000	5-20-2530	SOFTWARE MAINTENANCE	1,000	1,000	1,000
8,520	7,100	7,100	5-20-2534	ADMINISTRATION FEES	7,725	7,725	7,725
3,150	2,771	3,500	5-20-2540	AUDIT/LEGAL 50%	4,000	4,000	4,000
7,423	2,309	12,000	5-20-2564	REPAIRS	12,000	12,000	12,000

BUDGET DOCUMENT

436-WLCSD OPERATION
401-WLCSD SEWER DEPARTMENT

YEAR 2023-2024

-- HISTORICAL DATA -- 2020-2021	2021-2022	ADOPTED 2022-2023	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
----------	2,670	3,000	5-20-2578	SURVEYING/GIS LINE LOCATE	5,000	5,000	5,000
----------	----------	1,000	5-20-2580	ENGINEERING	4,000	4,000	4,000
----------	----------	1,000	5-20-2598	TANK PUMPING	1,000	1,000	1,000
----------	240	300	5-20-2630	REFUNDS (BOYS SCOUTS)	2,000	2,000	2,000
76,949	71,388	106,800		TOTAL SUPPLIES & SERVICES	114,625	114,625	114,625
CAPITAL OUTLAY							
1,000	----------	2,000	5-40-4108	EQUIPMENT-CITY OF JOSEPH	1,000	1,000	1,000
29,438	----------	51,438	5-40-4115	CITYOFJOSEPH/OEDD WW LOAN	63,333	63,333	63,333
30,438		53,438		TOTAL CAPITAL OUTLAY	64,333	64,333	64,333
TRANSFER							
40,000	40,000	40,000	5-50-5102	TRANSFER TO RESERVE FUND	40,000	40,000	40,000
40,000	40,000	40,000		TOTAL TRANSFER	40,000	40,000	40,000
CONTINGENCY							
----------	----------	166,076	5-60-6102	CONTINGENCY	161,747	161,747	132,676
		166,076		TOTAL CONTINGENCY	161,747	161,747	132,676
217,213	173,264	441,171	T O T A L	DEPT 401 E X P E N S E S	453,927	453,927	424,856

-- HISTORICAL DATA -- 2020-2021	2021-2022	ADOPTED 2022-2023	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
157,565	165,824	171,401	3-20-2202	WATER FEES BI-MONTHLY	167,284	167,284	167,284
1,850	----------	3,200	3-20-2204	PERMIT/CONNECTION FEES	3,000	3,000	3,000
1,000	1,000	1,000	3-20-2426	COUNTY PARK	1,000	1,000	1,000
226	130	500	3-60-6204	MISC REV/CITY OF JOSEPH	500	500	500
160,641	166,954	176,101	T O T A L	DEPT 402 R E V E N U E S	171,784	171,784	171,784
				E X P E N S E S			
SALARIES & BENEFITS							
27,320	36,546	34,970	5-10-1001	PROJECT MANAGER 50%	36,082	36,082	36,082
5,299	7,251	12,650	5-10-1002	EXTRA HELP 50%	12,468	12,468	12,468
180	180	180	5-10-1102	CELL PHONE STIPEND	360	360	360
2,247	2,984	4,000	5-10-1301	FICA/MEDICARE	3,825	3,825	3,825
8,562	10,557	11,900	5-10-1302	HEALTH INSURANCE	12,305	12,305	12,305
2,188	2,924	3,100	5-10-1303	RETIREMENT	3,000	3,000	3,000
1,159	17	3,400	5-10-1305	WORKERS COMP	3,600	3,600	3,600
7	8	17	5-10-1306	LIFE INSURANCE	17	17	17
87	109	115	5-10-1307	LIFE FLIGHT	115	115	115
----------	----------	1,000	5-10-1309	UNEMPLOYMENT			
----------	----------	----------	5-10-1311	PAID LEAVE OREGON	150	150	150
980	1,300	1,300	5-10-1312	HSA CONTRIBUTION	1,300	1,300	1,300
----------	----------	2,025	5-10-1314	ONE-TIME BONUS			
48,029	61,876	74,657		TOTAL SALARIES & BENEFITS	73,222	73,222	73,222
.60	.75	.75		TOTAL FTE'S	.75	.75	.75
SUPPLIES & SERVICES							
1,096	1,516	1,500	5-20-2102	OFFICE SUPPLIES	1,500	1,500	1,500
1,321	2,036	2,000	5-20-2108	SUPPLIES-SMALL EQUIPMENT	3,000	3,000	3,000
----------	----------	----------	5-20-2216	ROAD MAINTENANCE	500	500	500
1,209	446	5,000	5-20-2218	MATERIALS	5,000	5,000	5,000
1,864	3,632	3,000	5-20-2230	TESTING	5,000	5,000	5,000
1,672	1,193	2,000	5-20-2238	PERMITS/REGISTRATIONS	2,000	2,000	2,000
100	571	2,000	5-20-2402	TRAVEL/TRAINING/MEALS	2,000	2,000	2,000
2,198	4,661	5,000	5-20-2406	INS-LIAB/VEH/PROPERTY	5,500	5,500	5,500
989	210	1,200	5-20-2426	CERTIFICATION	1,200	1,200	1,200
14,064	21,426	25,000	5-20-2458	UTILITIES	25,000	25,000	25,000
720	900	900	5-20-2468	C.H. OFFICE RENT 50%	900	900	900
2,023	5,771	7,500	5-20-2502	VEHICLE MAINT/FUEL 50%	7,500	7,500	7,500
165	375	500	5-20-2514	CONTRACTED SERVICES	1,000	1,000	1,000
----------	----------	2,025	5-20-2522	OR HEALTH AUTHORITY FEES	2,025	2,025	2,025
----------	----------	1,000	5-20-2530	SOFTWARE MAINTENANCE	1,000	1,000	1,000
5,680	7,100	7,100	5-20-2534	ADMINISTRATION FEES	7,725	7,725	7,725
2,000	2,771	3,500	5-20-2540	AUDIT/LEGAL 50%	4,000	4,000	4,000
30,796	15,108	50,000	5-20-2564	REPAIR	50,000	50,000	50,000
----------	3,040	5,000	5-20-2578	SURVEYING/GIS LINE LOCATE	5,000	5,000	5,000

BUDGET DOCUMENT

YEAR 2023-2024

-- HISTORICAL DATA -- 2020-2021	2021-2022	ADOPTED 2022-2023	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
----------	----------	500	5-20-2580	ENGINEERING	500	500	500
----------	----------	4,000	5-20-2600	FORECLOSURE TAXES	4,000	4,000	4,000
65,897	70,756	128,725		TOTAL SUPPLIES & SERVICES	134,350	134,350	134,350
CAPITAL OUTLAY							
15,500	----------	17,500	5-40-4106	WATER RES.TANK PAINTING	17,500	17,500	17,500
15,500		17,500		TOTAL CAPITAL OUTLAY	17,500	17,500	17,500
TRANSFER							
----------	20,000	20,000	5-50-5102	TRANSFER TO RESERVE FUND	20,000	20,000	20,000
18,144	18,144	18,144	5-50-5106	TRANSFER TO SEWER DEPT	18,144	18,144	18,144
18,144	38,144	38,144		TOTAL TRANSFER	38,144	38,144	38,144
CONTINGENCY							
----------	----------	84,695	5-60-6102	CONTINGENCY	47,328	47,328	44,757
		84,695		TOTAL CONTINGENCY	47,328	47,328	44,757
147,570	170,776	343,721	T O T A L	DEPT 402 E X P E N S E S	310,544	310,544	307,973
693,705	719,070	784,892	T O T A L	FUND 436 R E V E N U E S	764,471	764,471	732,829
117,855	123,752	149,514		TOTAL SALARIES & BENEFITS	146,444	146,444	146,444
142,846	142,144	235,525		TOTAL SUPPLIES & SERVICES	248,975	248,975	248,975
45,938		70,938		TOTAL CAPITAL OUTLAY	81,833	81,833	81,833
58,144	78,144	78,144		TOTAL TRANSFER	78,144	78,144	78,144
		250,771		TOTAL CONTINGENCY	209,075	209,075	177,433
364,783	344,040	784,892	T O T A L	FUND 436 E X P E N S E S	764,471	764,471	732,829
1.50	1.50	1.50	T O T A L	FUND 436 F T E' S	1.50	1.50	1.50

-- HISTORICAL DATA -- 2020-2021	2021-2022	ADOPTED 2022-2023	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
----------	----------	400	3-10-1111	PRIOR YEAR TAXES	400	400	400
		400	T O T A L	DEPT 401 R E V E N U E S	400	400	400
				E X P E N S E S			
TRANSFER							
----------	----------	400	5-50-5102	TRANSFER TO RESERVE FUND	400	400	400
		400		TOTAL TRANSFER	400	400	400
		400	T O T A L	DEPT 401 E X P E N S E S	400	400	400
		400	T O T A L	FUND 437 R E V E N U E S	400	400	400
				TOTAL SALARIES & BENEFITS			
				TOTAL SUPPLIES & SERVICES			
				TOTAL CAPITAL OUTLAY			
		400		TOTAL TRANSFER	400	400	400
				TOTAL CONTINGENCY			
		400	T O T A L	FUND 437 E X P E N S E S	400	400	400

BUDGET DOCUMENT

YEAR 2023-2024

-- HISTORICAL DATA -- 2020-2021	2021-2022	ADOPTED 2022-2023	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
473,042	542,771	701,965	3-01-0101	BEGINNING FUND BALANCE	784,236	784,236	789,041
473,042	542,771	701,965	T O T A L	DEPT 100 R E V E N U E S	784,236	784,236	789,041

-- HISTORICAL DATA -- 2020-2021	2021-2022	ADOPTED 2022-2023	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
3,823	3,186	3,500	3-15-1510	INTEREST EARNED	15,000	15,000	15,000
----------	102,245	1,500	3-20-2106	PAST FEES- XXXX PROPERTY			
1,500	1,600	1,600	3-20-2202	SEWER DEVELOPMENT FEES	5,000	5,000	5,000
800	1,500	1,500	3-20-2204	WATER DEVELOPMENT FEE	4,000	4,000	4,000
----------	----------	200,000	3-40-4267	W.C. ARPA (COVID RELIEF)	200,000	200,000	200,000
60,000	----------	----------	3-40-4302	BLUE SKY GRANT			
----------	20,000	20,000	3-50-5602	TRANSFER FROM WATER O&M	20,000	20,000	20,000
40,000	40,000	40,000	3-50-5604	TRANSFER FROM SEWER O&M	40,000	40,000	40,000
----------	----------	400	3-50-5606	TRANSF FROM DEBT SERVICE	400	400	400
106,123	168,531	268,500	T O T A L	DEPT 403 R E V E N U E S	284,400	284,400	284,400
				E X P E N S E S			
SUPPLIES & SERVICES							
----------	----------	200,000	5-20-2474	WATER/SEWER INFASTRUCTURE	200,000	200,000	200,000
		200,000		TOTAL SUPPLIES & SERVICES	200,000	200,000	200,000
CAPITAL OUTLAY							
32,500	----------	----------	5-40-4105	VEHICLE			
3,894	----------	----------	5-40-4118	HYDRO PROJECT			
----------	9,017	100,000	5-40-4128	CAPITAL PROJECTS	600,000	600,000	600,000
36,394	9,017	100,000		TOTAL CAPITAL OUTLAY	600,000	600,000	600,000
CONTINGENCY							
----------	----------	670,465	5-60-6102	CONTINGENCY	268,636	268,636	273,441
		670,465		TOTAL CONTINGENCY	268,636	268,636	273,441
36,394	9,017	970,465	T O T A L	DEPT 403 E X P E N S E S	1,068,636	1,068,636	1,073,441
579,165	711,302	970,465	T O T A L	FUND 438 R E V E N U E S	1,068,636	1,068,636	1,073,441
				TOTAL SALARIES & BENEFITS			
		200,000		TOTAL SUPPLIES & SERVICES	200,000	200,000	200,000
36,394	9,017	100,000		TOTAL CAPITAL OUTLAY	600,000	600,000	600,000
				TOTAL TRANSFER			
		670,465		TOTAL CONTINGENCY	268,636	268,636	273,441
36,394	9,017	970,465	T O T A L	FUND 438 E X P E N S E S	1,068,636	1,068,636	1,073,441
1,272,870	1,430,372	1,755,757		GRAND TOTAL REVENUES	1,833,507	1,833,507	1,806,670
117,855	123,752	149,514		GR TOTAL SALARIES & BENEFITS	146,444	146,444	146,444
142,846	142,144	435,525		GR TOTAL SUPPLIES & SERVICES	448,975	448,975	448,975
82,332	9,017	170,938		GR TOTAL CAPITAL OUTLAY	681,833	681,833	681,833
58,144	78,144	78,544		GR TOTAL TRANSFER	78,544	78,544	78,544

-- HISTORICAL DATA -- 2020-2021	2021-2022	ADOPTED 2022-2023	ACCT DESCRIPTION	PROPOSED	APPROVED	ADOPTED
		921,236	GR TOTAL CONTINGENCY	477,711	477,711	450,874
401,177	353,057	1,755,757	GRAND TOTAL EXPENSES	1,833,507	1,833,507	1,806,670
1.50	1.50	1.50	GRAND TOTAL FTE'S	1.50	1.50	1.50